

TITLE OF THE CONTRIBUTION

First and Last Name

Name of the Sending Organization (e.g., Name of University, Name of Faculty)

Abstract: Abstract in English in a single paragraph, with a maximum of 1,200 characters including spaces.

Abstract: Abstract in Slovak or Czech in a single paragraph, with a maximum of 1,200 characters including spaces.

Keywords: Keywords in English separated by commas, with a maximum of 140 characters including spaces.

Keywords: Keywords in Slovak or Czech separated by commas, with a maximum of 140 characters including spaces.

1 INTRODUCTION

Contributions will be published without changes; they are not reviewed or proofread by editors. This is because we aim to publish the proceedings as soon as possible after the conference. Therefore, we kindly ask you to pay extra attention to the grammar and language of your contribution and to follow this template carefully.

We only accept contributions in ".doc" or ".docx" format created in Microsoft Word using this template.

Participants must submit their contributions in Slovak, Czech, or English. The minimum length of the contribution is 4 pages according to this template.

2 FONT AND LINE SPACING

Use only "Times New Roman" font, size 12, justified alignment. Only the title of the contribution should be in size 14. The author's name and the name of the sending organization should be in size 12. Only the title, the sending organization, tables, and borders should be center-aligned. In the text, you may use bold, italics, and underline. Footnotes should be in font size 10.

The entire contribution must be single-spaced.

Headings and subheadings must be in bold and numbered (font size remains 12). Chapter titles should be in uppercase letters.

2.1 Citations and Bibliographic References

Citations and footnotes should be placed at the bottom of the page where the relevant text is located (i.e., footnotes throughout the text). Use the function Insert – Reference – Footnote in Microsoft Word with the following parameters:

Location: Footnote, Bottom of page;

Formatting: Number format 1, 2, 3...;

Start at: 1;

Numbering: Continuous.

Footnotes should look like this.¹ Font size for footnotes remains 10, single spacing, justified alignment.

¹ CRAIG, P. *EU Administrative Law*, p. 256.

List the references used (i.e., bibliography) at the end of your contribution. See the example below, which shows the format for referencing a book and a journal article.

3 CONCLUSION

Please follow these guidelines and thoroughly check the language and grammar of your contribution, as no language editing will be done.

References:

- GIBA, M. a kolektív: *Ústavné právo*. Bratislava: Wolters Kluwer, 2019.
- OROSZ, L. a kolektív: *Ústavný systém Slovenskej republiky (doterajší vývoj, aktuálny stav, perspektívy)*. Košice: UPJŠ, 2009
- HALMAI, G.: *The Early Retirement Age of the Hungarian Judges*. IN: *EU Law Stories: Contextual and Critical Histories of European Jurisprudence* (eds., Fernanda and Davis), Cambridge University Press, 2017. Dostupné z: <https://me.eui.eu/gabor-halmi/wp-content/uploads/sites/385/2018/05/EU_Law_Stories_chapter-24.pdf>

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